

PRESTONWOOD COUNTRY CLUB



Application for Employment

ALL APPLICANTS WILL BE REQUIRED TO COMPLETE A DRUG SCREENING AND COMPLETE BACKGROUND CHECK
Prestonwood Country Club is an equal opportunity employer

Email Address: _____ Today's Date: _____

Name _____
Last First Middle Maiden

List other names used in the past _____

Present address _____ How Long? _____
Number Street City State Zip Code

Please list all addresses and dates for the past 7 years if different than present address:

_____ From _____ To _____
Number Street City State Zip Code

_____ From _____ To _____
Number Street City State Zip Code

_____ From _____ To _____
Number Street City State Zip Code

_____ From _____ To _____
Number Street City State Zip Code

_____ From _____ To _____
Number Street City State Zip Code

Country of Citizenship _____

Are you over 18 years of age? Yes _____ No _____ If no, NC Youth Employment Certificate is required

Home Phone _____ Cell Phone _____ Other Phone _____

Employment desired: FULLTIME ONLY PART-TIME ONLY FULL OR PART-TIME SEASONAL

Days available to work: Mon _____ Tues _____ Wed _____ Thurs _____ Fri _____ Sat _____ Sun _____

Shift available to work: AM only _____ PM only _____ No Preference _____

Position applying for _____

Have you ever worked for Prestonwood Country Club before? If yes, when _____

TYPE OF SCHOOL	SCHOOL INFORMATION (Name, Address, City, State)	Mo/Year Attended From - To	Graduated Yes/No	Degree	Major
High School					
College					
Bus. or Trade School					
Professional School					

Have you ever been convicted of a crime (other than minor traffic offenses, i.e. speeding) within the last 10 years? No Yes

If yes, make full disclosure for every conviction(s), nature of offense(s) leading to conviction(s), how recently such offense(s) was/were committed, sentence(s) imposed, and type(s) of rehabilitation. (Do not disclose any convictions for which the records were expunged, annulled, erased or sealed) _____

Work Experience Please list your past work experience beginning with your most recent job held. If you were self-employed, give company name. **Attach additional sheets if necessary.**

Name and address of employer _____
Employer's Phone Number _____ Name of last supervisor _____
Employment Dates: From/To _____ Last Job Title _____
Rate of Pay or Salary: Starting/Last _____ Reason for leaving _____

List duties performed, skills used, responsibilities: _____

Name and address of employer _____
Employer's Phone Number _____ Name of last supervisor _____
Employment Dates: From/To _____ Last Job Title _____
Rate of Pay or Salary: Starting/Last _____ Reason for leaving _____

List duties performed, skills used, responsibilities: _____

Name and address of employer _____
Employer's Phone Number _____ Name of last supervisor _____
Employment Dates: From/To _____ Last Job Title _____
Rate of Pay or Salary: Starting/Last _____ Reason for leaving _____

List duties performed, skills used, responsibilities: _____

In exchange for the consideration of my job application by Prestonwood Country Club, I agree that:

Neither the acceptance of this application nor the subsequent entry into any type of employment relationship, either in the position applied for or any other position, and regardless of the contents of employee handbooks, personnel manuals, benefit plans, policy statements, and the like as they may exist from time to time, or other Prestonwood Country Club practices, shall serve to create an actual or implied contract of employment, or to confer any right to remain an employee of Prestonwood Country Club, or otherwise to change in any respect the employment-at-will relationship between it and the undersigned, and that relationship cannot be altered except by a written instrument signed by the General Manager of the Prestonwood Country Club. Both the undersigned and Prestonwood Country Club may end the employment relationship at any time, without specified notice or reason. If employed, I understand that Prestonwood Country Club may unilaterally change or revise their benefits, policies and procedures and such changes may include reduction in benefits.

I authorize investigation of all statements contained in this application. I understand that the misrepresentation or omission of facts called for is cause for dismissal at any time without any previous notice. I hereby give Prestonwood Country Club permission to contact schools, previous employers (unless otherwise indicated), references, and others, and hereby release Prestonwood Country Club from any liability as a result of such contract.

Applicant Signature _____ Date _____



Background Check Consent Form

As required by the Fair Credit Reporting Act, this is to advise you that, in connection with your application for employment, contract, temporary or volunteer services, Prestonwood Country Club may obtain information about you from a consumer reporting agency. Information requested may regard your credit worthiness, credit standing, credit capacity, education, character, general reputation, personal characteristics, or mode of living.

Prestonwood Country Club reserves the right to obtain a consumer report at any time during the application process. If hired or selected to fill a temporary, contractor or unpaid intern assignment, Prestonwood Country Club also reserves the right to obtain a consumer report at any time during your ongoing employment or contractual arrangement with us.

Prior to taking an adverse action based, in whole or part, on the information contained in your consumer report, Prestonwood Country Club will provide you with a Notification of Pre-Adverse Action that will accompany a copy of your report and a summary of your rights under the Fair Credit Reporting Act.

I acknowledge receipt of the above notice and I authorize Prestonwood Country Club to obtain a consumer report. My failure to sign this form acknowledges that I am withdrawing from consideration from employment, contract, temporary or volunteer services at Prestonwood Country Club.

Print Name: _____

Signature: _____

Date: _____

Date of Birth: _____

Social Security Number: _____

Driver's License State and Number: _____

HR219 0608

3/1/2010